

Tip 1

A good practice for paying your bills is to schedule them in Bill Pay five days before the due date on your bill, in case there are any problems. If you are running close to your due date and need to rush the delivery of the bill payment, you can select “Rush Delivery” underneath the date field. This is only available for certain billing companies and individuals. Please note that there is a fee for this service.

The screenshot displays the 'Payment Center' interface with a top navigation bar containing 'Payment Center', 'Activity', 'Accounts', and 'Help Center'. A 'PAYMENTS GUARANTEED' badge is visible in the top right. The main content area is titled 'Send Money' and includes an 'Add a Company or Person' button. Below this, four bill entries are listed:

- COMCAST - RIC...** (Internet bill *8038): Includes a dropdown menu set to 'CHECK NICK *4755', a dollar sign, and a date field. Links for 'Activity', 'Reminders', and 'AutoPay' are provided.
- DOMINION VIRG...** (Power company *3788): Includes a dropdown menu set to 'CHECK NICK *4755', a dollar sign, and a date field. Links for 'Activity', 'Reminders', 'AutoPay', and 'eBills' are provided.
- Fred Jones**: Includes a dropdown menu set to 'CHECK NICK *4755', a dollar sign, a date field, and a 'Rush Delivery' link. Links for 'Activity', 'Reminders', and 'AutoPay' are provided.
- VIRGINIA CREDI...** (Cell Bill *ILLS): Includes a dropdown menu set to 'CHECK NICK *4755', a dollar sign, a date field, and a 'Rush Delivery' link. Links for 'Activity', 'Reminders', and 'AutoPay' are provided.

On the right side, there are three sections: 'Reminders' (with a sub-header and description), 'Pending Payments' (with a sub-header and description), and 'Recent Payments' (with a sub-header and description). A 'Send Money' button is located at the bottom right of the main content area.

Tip 2

When paying your bill, select a delivery date that is on or before your due date. If you can select tomorrow's date, you will be able to pay the bill electronically. If you can't send the payment the next day and it isn't a holiday or a weekend, the payment is sent by check.

The screenshot shows the 'Payment Center' interface. At the top, there are navigation links for 'Payment Center', 'Activity', 'Accounts', and 'Help Center'. A 'PAYMENTS GUARANTEED' badge is visible in the top right. The main section is titled 'Send Money' and includes a button to 'Add a Company or Person'. Below this, a bill for 'COMCAST - RIC...' is shown with a 'Details' link. A calendar is displayed, showing 'Today is Thursday, Jul 20'. The calendar has two tabs for 'July 2017' and 'August 2017'. The current date, July 20, is highlighted in blue. A mouse cursor is pointing at the date '1' in August 2017. Below the calendar, there is a 'Delivery Dates' section with a dropdown menu showing 'CHECK NICK *4755' and a '\$' symbol. There are also links for 'Rush Delivery', 'Activity', 'Reminders', and 'AutoPay'. At the bottom, the total amount is '\$25.00' and there is a 'Send Money' button. On the right side, there are three sections: 'Reminders' (with a description), 'Pending Payments' (with a description), and 'Recent Payments' (with a description).

Tip 3

You will know how a company or individual is receiving their bill by the amount of days the payment takes to get to them. A good place to check is your “Activity” tab. Once you send the payment, you will see in the activity tab when the money will be withdrawn on your account. You will also see when checks are waiting to be cashed.

