

Direct Deposit Request

Use this form to have deposits automatically made from your employer or other payer to your Virginia Credit Union account

Employer/other payer name _____

Payer address _____

City _____ State _____ Zip _____

I want my automatic deposits to be moved to my account at Virginia Credit Union.

Please use the following information to make that change:

Name on account _____

Account number (if applicable) _____

Net pay or Deposit amount: \$ _____

Please switch my deposits to this Virginia Credit Union account:

Effective Immediately Beginning (mm/dd/yy) _____

Checking Savings Account Number (10 digits): _____

Routing Number: **251082615**

Virginia Credit Union

P. O. Box 90010

Richmond, VA 23225

If you have any questions, please contact me:

Phone Number (____) _____ Email address _____

Signature _____ Date _____

TIPS:

- Find out if the payer requires any additional forms, and the correct address to send any forms to.
- Send this or other required form to the payer that makes automatic deposits to your account.
- You can find your VACU account number in the bottom center of your VACU check.
- Keep your old account open until all direct deposits have been switched to your new VACU account.

